

◀ **mini / Solution Area Exhibit Guideline** ▶

1. JASIS 2020	Term: November 11 (Wed.) ~ 13 (Fri.), 2020 Hours: 10:00 ~ 17:00 Venue: Makuhari Messe International Exhibition Hall
2. Exhibits	Analysis Service, Sample Preparation Device, testing Equipment, Standards, Sensors, Components & Parts, Analysis Software & Data Base, Staff Service, and other Solutions relates to Analytical & Scientific Instruments and Technologies
3. Exhibit Details	<p><b>1. <u>mini/Solution Exhibition Area</u> :</b>                  Space (1,980mm x 1,395mm, see below) for Exhibits                  * Panel height need to be lower than 1500mm                  * Products need to be less than 495mm in depth x 900mm width and lighter than 30kg.                  * PCs can be put on the exhibit table.                  * Brochures, leaflets and technical bulletins can be distributed at the booth.</p> <p><b>2. <u>mini/Solution Catalogue Area</u> :</b>                  Space for Catalogue display only                  * Posting panels for the leaflets or posters and table for A4 size catalogues.                  (Please do not hesitate inquire to secretariat office.)</p>
4. Exhibition Fee	<p><b>1. <u>mini/Solution Exhibition Area (not included consumption tax)</u> :</b>                  ¥165,000 / 1 booth, ¥ 260,000 / 2 booths (max. 2 booth spaces)</p> <p><b>2. <u>mini/Solution Catalogue Area (not included consumption tax)</u> :</b>                  ¥60,000 / 1 space, ¥80,000 / 2 spaces, (max. 2 spaces.)</p> <p>3. All fees must be paid before June 10, 2020                  4. Fees include the Package Furnishings specified in article 6.                  5. Please see article 5 for other charges.</p>
5. Other Charges	In addition to booth fee, other fees may be charged based on your application as follows. For details please refer to the [Exhibit Service Manual] published in the end of May. • Other Charges include such as Electric Power Supply and Electric Bill, Optional Goods Rental with labor (Telephone, fax, PCs, and others), LAN connection, Overtime Labor, Transportation of exhibits and other construction works. (Note) The above are examples only and actual invoice would be based upon your orders.
6. Booth Specifications	<p>* Standard Package contents are as follows.                  For the detailed specifications please refer separate [Booth Specification]</p> <p><b>1. <u>mini/Solution Exhibition Area</u></b>                  ① Walls ② Carpet ③ Exhibit Table(W990*D495*H1000)/1 ④ LED Arm Spot Light (11W)/1 ⑤ Exhibitor Name Plate(900*H200)/1                  ⑥ Cabinet(W990*D495*H1000)/1 ⑦ 100V Outlet 2 plug-ins (700W)/1 ⑧ Folding Chair/1                  * Weight limit for one exhibit table is 50kg. If your exhibit was heavier than 50 kg, please consult secretariat office.                  * When the power supply larger than 1.0kw was required, please submit the Power Supply Request Form (can be obtained through JASIS web site)                  * Power Supply connection and Electricity Fee are included in package price.                  * Other options are available. Please refer leaflet to be sent in the end of May for details.</p> <p><b>2. <u>mini/Solution Catalogue Area</u></b>                  1 Stand : ① Wall ② Exhibit Table(W495*D495*H900)/1                  ③ Exhibitor Name Plate(400*H200)/1 ④ Exhibitor Name Plate(400*H50)/1                  2 Stands : ① Wall ② Exhibit Table(W495*D495*H900)/1                  ③ Exhibitor Name Plate(700*H200)/1 ④ Exhibitor Name Plate(400*H50)/1</p>
7. Booth Construction	Organizer would construct the packages; exhibitors are expected to supply and manage their exhibits like products, panels and catalogues.

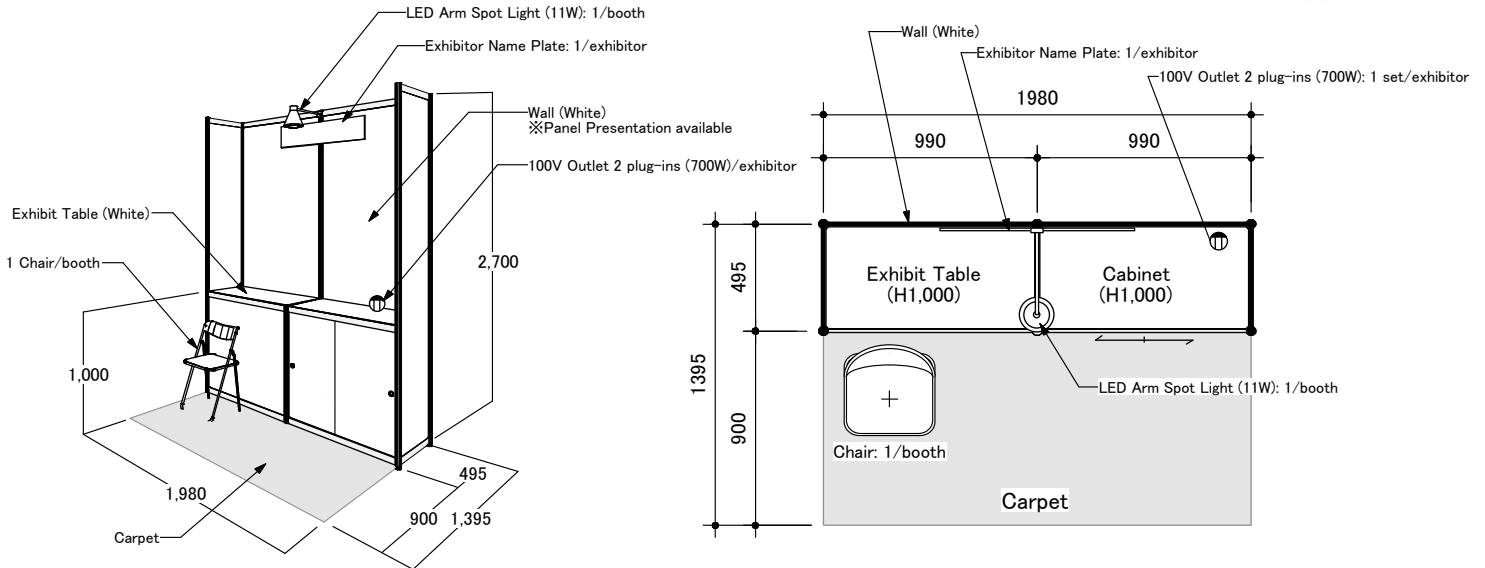
8. Booth Location	The location of the booth shall be decided by the JASIS Office in the end of June and will be informed to you.
9. Presentation @ booth	Exhibitors at <u>mini/Solution Exhibition Area</u> are expected to dispatch booth attendant. <u>mini/Solution Catalogue Area</u> do not require booth personnel however, please manage the exhibits at exhibitors responsibility.
10. Direct Mail Package	The Official Direct Mail Package [Japanese] (Show Guide, Program of New Technology Seminars, Invitation Letter, envelope etc.) shall be provided to exhibitors for distribution to their customers 100 copies at free of charge and each additional package at JPY50. Please indicate number of packages required on the application form.
11. Manuscript	The outlines of exhibitors and their exhibits are introduced in many materials both printed and in the web pages. Please submit your company outline and products descriptions by e-mail following the instructions in April.
12. Analytical/Scientific Instruments Directory	Please consider applying to the followings. For application, please submit the form. *Analytical/Scientific Instruments Directory: Products introduction in the directory handed out to visitors during the show.
13. Security of Exhibits	Security guards would patrol the venue periodically, however, please note that the security of any exhibits are to be ensured by the exhibitors and the show organizer would hold no responsibility at any time. Therefore, the insurance costs, if required, need to be born by the exhibitors.
14. Transportation of Exhibits	(1) Please arrange the transportation of your exhibits at exhibitors' responsibility. Please refer to the [Exhibit Service Manual] on the web in the end of May. (2) Exhibitor Badges and vehicle passes are sent to exhibitors in the early of October.
15. Application and inquiries	Fill out the application forms with responsible person's signature, and fax or email it to the following address & number before due date.  <b>Due Date: <u>April 10<sup>th</sup> (Fri.), 2020</u></b> Forward applications and inquiries to: JASIS Office Japan Analytical Instruments Manufacturers Association 1-12-3 Kanda-nishiki-cho, Chiyoda-ku Tokyo 101-0054 Japan TEL: +81-3-3292-0642 / FAX: +81-3-3292-7157 E-mail: webmaster@jaima.or.jp
16. Designated Booth Constructor	Ten Corp. Ltd. E-mail: jasis@teninc.co.jp 1-5-9 Kotobuki Taito-ku, Tokyo 111-0042 Japan (Seiko-Shinko Bl. 9F) TEL: +81-3-3842-7710 / FAX: +81-3-3842-7720

17 Important Dates      Subject to change

Dates	events
April 10(Fri.)	Application deadline
April -	Guidance for Exhibitor Profile & Exhibits Scripts
End of May	[Exhibit Service Manual], Furnishing Catalogues on the web
June 10	Payment for booth fee due date
Beginning of Sept.	Direct Mail Package send out
Mid of October	Exhibitor Badges and Vehicle Pass send out
November 10(Tue)	The day before JASIS 2020 opening Booth construction must complete before 17:00
November 11(Wed)	JASIS 2020 opening day
November 13(Fri)	JASIS 2020 closing day Dismantle starts at 17:00

## mini/Solution Exhibition Area Specification

◆ 1 Booth size: 1,980mm(width) × 1,395mm(depth) × 2,700mm(height)



### [Standard Package Contents]

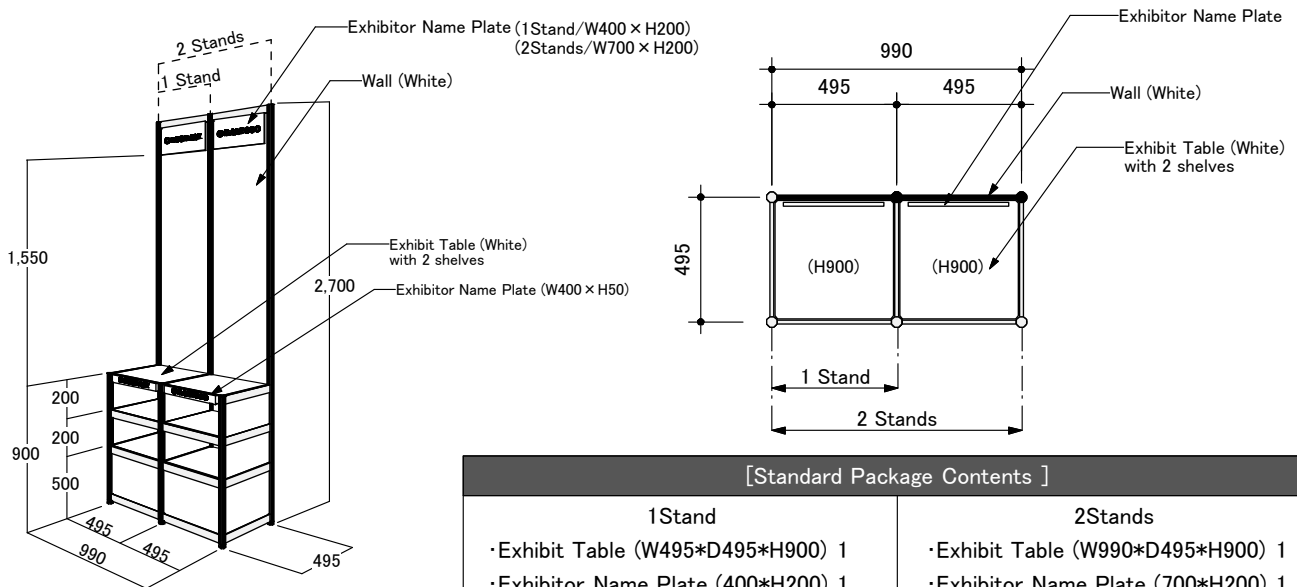
- Carpet (Color is determined by organizer)
- Cabinet (W990\*D495\*H1,000): 1/booth
- 100V Outlet 2 plug-ins (700W): 1 set/exhibitor
- Exhibitor Name Plate (900\*H200): 1/exhibitor
- Chair: 1/booth
- Exhibit Table (W990\*D495\*H1,000): 1/booth
- LED Arm Spot Light (11W): 1/booth

Note: Even if you order 2 booths, name plate and outlet supply remains 1 each.

## mini/Solution Catalogue Area Specification

◆ 1 Stand: 495mm(width) × 495mm(depth) × 2,700mm(height)

◆ 2 Stands: 990mm(width) × 495mm(depth) × 2,700mm(height)



### [Standard Package Contents]

1 Stand	2 Stands
· Exhibit Table (W495*D495*H900) 1	· Exhibit Table (W990*D495*H900) 1
· Exhibitor Name Plate (400*H200) 1	· Exhibitor Name Plate (700*H200) 1
· Exhibitor Name Plate (400*H50) 1	· Exhibitor Name Plate (400*H50) 1

### [Specification and notes]

- ◆ System panels are white color vinyl-coated plywood.
- ◆ System panels cannot be directly decorated or processed.
- ◆ Nailing, cutting or making holes on the booth components (panel boards, poles, beams, etc.) is strictly prohibited.
- ◆ Panels can be mounted with S-shaped hooks with chain and/or a Velcro tape.
- ◆ Neither pins nor a strong double-sided adhesive tape can be used. (If you use adhesive tape on a wall, please be sure to remove it.)
- ◆ The color of carpet is specified by organizer.
- ◆ Products need to be lighter than 50kg/exhibit table. If heavier, please contact JASIS Office.

※ Additional chargeable furnishings are available upon submission of the order form posted on JASIS website.

※ The contents above are subject to change without prior notice.

